



**GREATWAYS
TAX SERVICE, INC.**

Great Service @ Right Ways, Since 2002

Due Diligence Checklist

To substantiate that your children are living with you, the IRS typically requires documentation that shows the children's names and addresses, matching the address on your tax return. Here are some types of documents that are generally accepted for this purpose:

1. **School Records:** These can include report cards, enrollment forms, or other official documents from the school that list the child's name and address.
2. **Medical Records:** Documents from healthcare providers that show the child's name and address can be used.
3. **Insurance Documents:** [Form 1095](#), which reports health insurance coverage, can be particularly useful if it lists your children and shows the same address as your tax return.
4. **Childcare Records:** If your children attend daycare or a similar facility, records from the provider showing the child's name and address can serve as evidence.
5. **Social Service Records:** Records from social services or government assistance programs that include the child's name and address.
6. **Letters from a School or Medical Provider:** A letter on official letterhead from a school or medical provider that shows names, common address, and dates.
7. **Other Records:** Any other official documentation that lists your children's names and your shared address, such as a lease agreement or utility bills, may also be acceptable.

It's important to provide as many documents as necessary to show that the children lived with you for more than half of the year. If you're providing a Form 1095, ensure that it clearly lists your children and reflects the same address as your tax return.

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